CBL/BM Port Orange West
Community Development District

12051 Corporate Boulevard Orlando, FL 32817
Phone 407-723-5900; Fax 407-723-5901
www.cblcdd.com

The following is the proposed agenda for the next meeting of the Board of Supervisors of the SWI Community Development District ("District"), scheduled to be held at **149 South Ridgewood Avenue, Daytona Beach, Florida 32114 on Friday, May 24, 2019 at 9:00 a.m.** As always, the personal attendance of three (3) Board Members will be required to constitute a quorum.

Board Members and Staff unable to attend in person, you may participate by telephone:

Phone: **1-866-546-3377**
Participant Code: **964985**

AUDITOR SELECTION COMMITTEE MEETING AGENDA

- Roll Call to Confirm a Quorum
- Review and Approval of Audit Documents
  - Audit RFP Notice
  - Instructions to Proposers
  - Evaluation Criteria – with and without price
- Adjournment

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Call to order
- Roll call to confirm a quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition coming before the Board]*

1. **Consideration of Resignation from Supervisor Mandy York** *(provided under separate cover)*
2. **Consideration of the Minutes of the February 8, 2019 Board of Supervisors' Meeting**
3. **Announcing a Landowner's Election (***Suggested date: November 15, 2019)*

Business Matters

4. **Consideration of Resolution 2019-02, Approving a Preliminary Budget and Setting a Public Hearing Date for Adoption of the Budget for Fiscal Year 2018-2019** *[The District is required to approve a budget for its upcoming fiscal year, which begins on October 1st in a two-step process. First, the Board must approve a preliminary budget and select a date for a public hearing on the adoption of a final budget, which is the purpose of this resolution. Second, at a future Board Meeting, the Board must hold an advertised public hearing on their consideration of the preliminary budget and, thereafter, finally adopt an annual budget. The District's budgeted operations and maintenance expenses are currently funded by the developer on an as-incurred basis pursuant to a developer funding agreement.](Suggested date: August 23, 2019)*

pfm

5. **Ratification of Funding Request Numbers 122 – 125**
6. **Review of District's Financial Position**

Other Business

Staff Reports

- District Counsel
- District Manager
    - Landowner Elections in November

Audience Comments

Supervisors Requests

Adjournment

pfm

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Auditor Selection Committee

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES

The CBL/BM Port Orange West Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2019, with an option for two (2) additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in the City of Port Orange, Florida and has an operating budget of approximately $71,465. The final contract will require that, among other things, the audit for Fiscal Year 2019 be completed no later than June 1, 2020.

Each auditing entity submitting a proposal must be authorized to do business in Florida; hold all applicable state and federal professional licenses in good standing, including but not limited to a license under Chapter 473, Florida Statutes; and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include additional qualification requirements, evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide three (3) hard copies of their proposal and one (1) electronic copy (CD or flash drive) to Jane Gaarlandt, District Manager, located at 12051 Corporate Boulevard, Orlando, Florida 32817, in an envelope marked on the outside "Auditing Services – CBL/BM Port Orange West Community Development District". Proposals must be received by **August 12, 2019, at 5:00 p.m.**, at the office of the District Manager. Please direct all questions regarding this Request for Proposals to the District Manager, who can be reached at (407) 723-5900.

Any protest regarding the terms of this Notice, or the proposal packages on file with the District Manager, must be filed in writing at the offices of the District Manager within seventy-two (72) calendar hours (excluding weekends) after publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or proposal package pro visions.

SWI Community Development District
Jane Gaarlandt, District Manager

RUN DATE: _____

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS

District Auditing Services for Fiscal Year 2019
Volusia County, Florida

INSTRUCTIONS TO PROPOSERS

SECTION 1. DUE DATE. Sealed proposals must be received no later than **August 12, 2018, at 5:00 p.m.,** at the offices of the District Manager, PFM Group Consulting LLC., located at 12051 Corporate Boulevard, Orlando, Florida 32817.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Each Proposer shall submit three (3) hard copies and one (1) electronic copy of the Proposal Documents (defined below), and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services – CBL/BM Port Orange West Community Development District" on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the evaluation criteria and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a contract or engagement letter with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

SECTION 12. CONTENTS OF PROPOSALS. All proposals shall include the following information in addition to any other requirements of the Proposal Documents.

A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.

B. Describe proposed staffing levels, including resumes with applicable certifications.

C. Provide three (3) references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person. Identify any work previously conducted for other community development districts.

D. The lump sum cost of the provision of the services under the proposal, plus the cost of two (2) annual renewals.

SECTION 13. PROTESTS. In accordance with the District's Rules of Procedure, any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the proposed contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid contract award.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the evaluation criteria, contained within the Proposal Documents.

AUDITOR SELECTION
EVALUATION CRITERIA (WITH PRICE)

1. Ability of Personnel. **(20 Points)**

This includes the geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.

2. Proposer's Experience. **(20 Points)**

This includes past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other community development districts in other contracts; character, integrity, reputation, of respondent, etc.

3. Understanding of Scope of Work. **(20 Points)**

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services. **(20 Points)**

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

5. Price. **(20 Points)**

Points will be awarded based upon the lowest total bid for rendering the services and the reasonableness of the proposal.

AUDITOR SELECTION
EVALUATION CRITERIA (WITHOUT PRICE)

1. ***Ability of Personnel.*** **(25 Points)**

This includes the geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.

2. ***Proposer's Experience.*** **(25 Points)**

This includes past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other community development districts in other contracts; character, integrity, reputation, of respondent, etc.

3. ***Understanding of Scope of Work.*** **(25 Points)**

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. ***Ability to Furnish the Required Services.*** **(25 Points)**

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Resignation

Date: January 29, 2019

To: CBL/BM Port Orange West Community Development District
c/o Fishkind & Associates, Inc., District Manager
12051 Corporate Blvd.
Orlando, FL 32817

RE: Letter of Resignation from the CBL/BM Port Orange West CDD Board of Supervisors

To whom it may concern:

I regret that I must respectfully submit my resignation as a Member of the Board of Supervisors for the CBL/BM Port Orange West Community Development District ("Board"), with the resignation effective upon the Board's acceptance.

Signed: _____

Printed Name: Mandy York

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Minutes

CBL/BM PORT ORANGE WEST
Community Development District
Minutes of Meeting

The Board of Supervisors Meeting for the CBL/BM Port Orange West Community Development District, was called to order at 9:20 a.m. on Friday, February 8, 2019 at 149 South Ridgewood, Daytona Beach, Florida 32114.

Renee Milza	Board Member
Sans Lassiter	Board Member
Brian Fredley	Board Member

Also present were:

Kristina Circelli	CBL Properties	
Vinny Lacerenza	ERMC	
Jane Gaarlandt	Fishkind & Associates	
Sonali Patil	Fishkind & Associates	
Mark Watts, District Counsel	Cobb-Cole, P.A.	(via phone)

FIRST ORDER OF BUSINESS **Roll Call**

Ms. Gaarlandt called the CBL/BM Port Orange West Community Development District Board of Supervisors' meeting to order approximately at 9:20 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS **Public Comment Period**

Ms. Gaarlandt noted for the record that there were no members of the public present.

THIRD ORDER OF BUSINESS **Consideration of Resignation from Michael Bohl**

Ms. Gaarlandt explained that she received a resignation from Mr. M. Bohl. There are only three active seats on the Board. Ms. Gaarlandt has tried to contact Ms. York several times in several different ways but has not gotten any response back from her. The resignation from Mr. M. Bohl would open up an additional seat on the Board. Mr. Watts requested a motion from the Board to

accept the resignation from Mr. M. Bohl. Mr. Watts stated he will look at whether or not the District can declare that Ms. York has abandoned her seat and take action, accordingly, at the next meeting.

ON MOTION by Ms. Milza, seconded by Mr. Fredley, with all in favor, the Board accepted the resignation of Michael Bohl.

Ms. Gaarlandt noted that there is now a vacancy on the Board and called for nominations.

ON MOTION by Ms. Milza, seconded by Mr. Fredley, with all in favor, the Board nominated Kristina Circelli.

Ms. Gaarlandt administered the oath of office to Ms. Circelli.

FOURTH ORDER OF BUSINESS **Consideration of the Minutes from the September 28, 2018 Board of Supervisors' Meeting**

The Board reviewed the minutes from the September 28, 2018 Board of Supervisors' Meeting.

ON MOTION by Ms. Milza, seconded by Mr. Lassiter, with all in favor, the Board approved the minutes of the September 28, 2018 Board of Supervisors' Meeting.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2019-01, Designating District Manager, Assessment Consultant, and Financial Advisor**

Ms. Gaarlandt explained that Fishkind & Associates is in the process of being acquired by PFM. This will make no changes to staffing, fee structure or anything else. The resolution will authorize Fishkind & Associates to assign the contracts to PFM once the acquisition transaction is complete.

Mr. Watts noted that he reviewed the agreements that are under this resolution and recommends approval.

ON MOTION by Ms. Milza, seconded by Ms. Circelli, with all in favor, the Board approved Resolution 2019-01, Designating District Manager, Assessment Consultant, and Financial Advisor.

SIXTH ORDER OF BUSINESS **Ratification of Funding Requests Numbers 106 – 109**

The Board reviewed funding requests 106 - 109.

ON MOTION by Ms. Milza, seconded by Mr. Lassiter, with all in favor, the Board ratified Funding Request 106 – 109.

SEVENTH ORDER OF BUSINESS **Review of District's Financial Position**

The Bpard reviewed the statements of the District's Financial Position. Ms. Gaarlandt noted that this District is funded by an agreement with the Developer on an "as incurred" basis. No action was required by the Board.

EIGHTH ORDER OF BUSINESS **Staff Reports, Audience Comments, Supervisor Requests, Adjournment**

District Attorney - No Report

District Manager - No Report

NINTH ORDER OF BUSINESS **Audience Comments, Supervisor Requests,**

There were no additional questions or comments.

TENTH ORDER OF BUSINESS **Adjournment**

Ms. Gaarlandt recommended a motion to adjourn.

ON MOTION by Ms. Milza, seconded by Ms. Circelli, with all in favor the February 8, 2019 Board of Supervisors meeting for the CBL/BM Port Orange West Community Development District was adjourned.

_____ _____

Secretary/Assistant Secretary Chairman

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Landowner's Election

NOTICE OF LANDOWNERS MEETING AND ELECTION

CBL/BM Port Orange West Community Development District

Notice is hereby given to the public and all landowners within the CBL/BM Port Orange West Community Development District (the "District"), the location of which is generally described as comprising a parcel or parcels of land containing approximately 29.5 acres, located within Volusia County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) people to the District Board of Supervisors.

Date: **Friday, November 15, 2019**
Time: **10:00 A.M.**
Place: **1700 W. International Speedway Blvd.**
Daytona Beach, Florida 32114

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, PFM Group Consulting LLC, 10251 Corporate Blvd., Orlando, FL 32817, (407) 723-5900. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person nominated for the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners meeting is open to the public and will be conducted in accordance with the provisions of Florida law and may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for the meeting may be obtained from the District Manager.

There may be occasions when staff or Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting because of a disability or physical impairment is asked to contact the District Office at (407) 723-5900, at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

LANDOWNER PROXY

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT
VOLUSIA COUNTY, FLORIDA
LANDOWNER'S MEETING, NOVEMBER 15, 2019

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ ("Proxy Holder") for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the CBL/BM Port Orange West Community Development District to be held at 1700 W. International Speedway Blvd., Daytona Beach, Florida 32114, and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the November 15, 2019 Landowner's Meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

PORT ORANGE HOLDINGS II, LLC,
Printed Name of Fee Simple Landowner

By: THE PAVILION AT PORT ORANGE, LLC, its sole member

By: CBL & ASSOCIATES LIMITED PARTNERSHIP, its chief manager

By: CBL HOLDINGS I, Inc., its sole general partner

By: _____ _____
Jeffery V. Curry, Chief Legal Officer — Date
Authorized Signature of Fee Simple Landowner

Parcel Description	Acreage	Authorized Votes*
A legal description is attached hereto as Exhibit "A"	_____	_

* Pursuant to section 190.006(2)(b), Florida Statutes (2006), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

Note: if the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g., bylaws, corporate resolution, etc.)

OFFICIAL BALLOT
CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT
VOLUSIA COUNTY, FLORIDA
LANDOWNER'S MEETING, NOVEMBER 15, 2019

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive four (4) year terms, with the candidate receiving the next highest number of votes receiving a two (2) year term, with the term of office for each successful candidate commencing upon election.

The undersigned certifies that he is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the CBL/BM Port Orange West community Development District ("District").

I, _____, as the proxy holder for certain landowners within the District pursuant to the Landowner Proxy Form(s) attached hereto, do cast my votes as follows:

Board Seat	Name of Candidate	Number of Votes
No. 2	1. _____	_____
No. 3	2. _____	_____
No. 4	3. _____	_____

Date: _____

Signed: _____

Printed Name: _____

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Resolution 2019-02

RESOLUTION 2019-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors of the CBL/BM PORT ORANGE WEST (the "Board") prior to June 15, 2018, a proposed budget for Fiscal Year 2019/2020; and

WHEREAS, the Board has considered the proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT:

1. The budget proposed by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit "A"** is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. A public hearing on said approved budget is hereby declared and set for the following date, hour, and location:

DATE:	August 23, 2019
HOUR:	9:00 a.m.
LOCATION:	Cobb-Cole Center **149 South Ridgewood Avenue** **Daytona Beach, Florida 32114**

3. The District Manager is hereby directed to submit a copy of the proposed budget to the Clerk of Volusia County, Florida at least 60 days prior to the hearing set above.

4. In accordance with Section 189.418, Florida Statutes, the District's Secretary is further directed to post the approved budget on the District's website at least two days before the budget hearing date as set forth in Section 2. If the District does not have its own website, the District's Secretary is directed to transmit the approved budget to the manager or administrator of Volusia County for posting on its website.

5. Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 24TH DAY of MAY, 2019

ATTEST:

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

_____
Secretary/Assistant Secretary

By:_____
Chairman/Vice-Chairman

CBL/BM Community Development District
Fiscal Year 2019-2020 Proposed O&M Budget

	FY 2018 Actual	FY 2019 Actual Through 04/30/19	FY 2019 Budget		FY 2020 Proposed Budget
Revenues					
Developer Contributions	$32,994	$18,875	$69,765		$71,465
Net Revenues	**$32,994**	**$18,875**	**$69,765**		**$71,465**
CDD General & Administrative Expenses					
Supervisor Fees	$850	$600	$2,800	dec	$2,400
Management	25,000	14,583	25,000	-	25,000
Engineering	0	0	5,000	-	5,000
District Counsel	1,585	197	25,000	-	25,000
Audit	3,000	1,950	3,000	inc	3,500
Travel and Per Diem	87	0	50	-	50
Telephone	19	5	25	-	25
Postage & Shipping	13	12	100	-	100
Copies	126	0	265	-	265
Legal Advertising	2,272	473	2,650	-	2,650
Bank Fees	0	0	200	dec	0
Contingency	500	178	100	inc	250
Web Site Maintenance	900	525	900	inc	2,400
Dues, Licenses, and Fees	175	175	175	-	175
General Insurance	4,358	4,494	4,500	inc	4,650
Total Expenses	**$38,886**	**$23,192**	**$69,765**		**$71,465**

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

Funding Request Numbers 110 – 113

CBL / BM Port Orange West
COMMUNITY DEVELOPMENT DISTRICT

Funding Request 110
02/04/19

Payee	Invoice #	General Fund FY19
Carr, Riggs, & Ingram		
FY18 audit billing	16599877	$1,950.00
Daytona News-Journal		
Acct. 1008792; BOS 01/25/19	i02316666-01252019	$215.64
	Subtotal	$2,165.64
	CHECK AMOUNT REQUESTED	**$2,165.64**

Secretary / Assistant Secretary

Chairman / Vice Chairman

Please make check payable to:
CBL/BM Port Orange West CDD
c/o Fishkind Assoc.
12051 Corporate Blvd.
Orlando, FL 32817

CRI CARR RIGGS & INGRAM
CPAs and Advisors

500 Grand Boulevard, Suite 210
Miramar Beach, FL 32550
850-837-3141
Federal ID 72-1396621

CBL/BM Port Orange West CDD
c/o Fishkind & Associates, Inc.
12051 Corporate Boulevard
Orlando, FL 32817

DM 110
1/29/19
001-051-3-32-01

Invoice No. *16599877 (include on check)*
Date *01/29/2019*
Client No. *20-04516.000*

Professional services rendered as follows:

Initial progress billing on audit of financial statements
as of September 30, 2018. $ 1,950.00

0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
1,950.00	0.00	0.00	0.00	0.00	1,950.00

We accept most major credit cards. Please complete the following information or contact our office to submit your payment over the phone.

Invoice Date: 01/29/2019 Client No: 20-04516
Invoice Number: 16599877 Total Amount Due: $ 1,950.00 CBL/BM Port Orange West CDD

Name as it appears on card: _____

Billing Address: _____

Card # _____ Exp Date: _____ Security # _____

Payment Amount: _____ Signature: _____

Carr, Riggs & Ingram, LLC reserves the right to assess finance charges on past due balances up to the maximum amount allowed under State law.

The Daytona Beach News-Journal

Daytona Beach News-Journal
The Sunday News-Journal
Southeast Volusia Edition
West Volusia Edition
News-Journal Focus
Flagler/Palm Coast News-Tribune
Volusia Review

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	1/28/2019	
Customer Account #	Total Amount Due	
1008792	$215.64	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02316666-01252019

Advertising Invoice

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

CBL/BM PORT ORG W COMM
COMMUNITY DEV DIST
ATTN ACCTS PAYABLE
12051 CORPORATE BLVD
ORLANDO, FL 32817

Amount Paid : $ _____ . _____ Check # : _____ Amount to Pay : $215.64

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Start Date	Ad# - Trans#	Pub	Description	P. O. Number	Times	Size/Charge	Amount
1/25/2019	0002316666	NJ	BD OF SUPERVISORS MEETING 2/8/2019	SONALI PATIL	1	1.00 x 48Lines	$215.64

Amount to Pay : $215.64

F12110
01/25/19
001 - 0513.48.01

The Daytona Beach News-Journal

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	1/28/2019	
Customer Account #	Total Amount Due	
1008792	$215.64	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02316666-01252019

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

THANK YOU FOR YOUR BUSINESS
TERMS: NET DUE UPON RECEIPT

THIS IS A COURTESY CHARGE - DOES NOT ESTABLISH CREDIT ~~ LATE PAYMENT MAY PREVENT ACCEPTANCE OF FUTURE ADVERTISING

The Daytona Beach News-Journal

Daytona Beach News-Journal
The Sunday News-Journal
Southeast Volusia Edition
West Volusia Edition
News-Journal Focus
Flagler/Palm Coast News-Tribune
Volusia Review

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	1/28/2019	
Customer Account #	Total Amount Due	
1008792	$215.64	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02316666-01252019

Advertising Invoice

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

CBL/BM PORT ORG W COMM
COMMUNITY DEV DIST
ATTN ACCTS PAYABLE
12051 CORPORATE BLVD
ORLANDO, FL 32817

Amount Paid : $ _____ . _____ **Check # :** _____ **Amount to Pay :** **$215.64**

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Start Date	Ad# - Trans#	Pub	Description	P.O. Number	Times	Size/Charge	Amount
1/25/2019	0002316666	NJ	BD OF SUPERVISORS MEETING 2/8/2019	SONALI PATIL	1	1.00 x 48Lines	$215.64

Amount to Pay : $215.64

The Daytona Beach News-Journal

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

Advertiser/ClientName	Billing Date	
CBL/BM PORT ORG W COMM	1/28/2019	
Customer Account #	Total Amount Due	
1008792	$215.64	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02316666-01252019

THANK YOU FOR YOUR BUSINESS
TERMS: NET DUE UPON RECEIPT

THIS IS A COURTESY CHARGE - DOES NOT ESTABLISH CREDIT ~~ LATE PAYMENT MAY PREVENT ACCEPTANCE OF FUTURE ADVERTISING

THE NEWS-JOURNAL

Published Daily and Sunday
Daytona Beach, Volusia County, Florida

State of Florida,
County of Volusia

Before the undersigned authority personally appeared

Irene Zucker

who, on oath says that she is .....

LEGAL COORDINATOR

of The News-Journal, a daily and Sunday newspaper, published at Daytona Beach in Volusia County, Florida; the attached copy of advertisement, being a .....

MEETING NOTICE

L 2316666

in the Court,
was published in said newspaper in the issues.....

JANUARY 25, 2019

Affiant further says that The News-Journal is a newspaper published at Daytona Beach, in said Volusia County, Florida, and that the said newspaper has heretofore been continuously published in said Volusia County, Florida, each day and Sunday and has been entered as second-class mail matter at the post office in Daytona Beach, in said Volusia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

.....

Sworn to and subscribed before me

This **25TH** of **JANUARY**

A.D. 2019

Cynthia Anderson

49D

CYNTHIA ANDERSON
State of Florida-Notary Public
Commission # GG 155574
My Commission Expires
October 29, 2021

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT NOTICE OF BOARD OF SUPERVISORS' MEETING

The Board of Supervisors for the CBL/BM Port Orange West Community Development District will hold a meeting on Friday, February 8, 2019 at 9:00 a.m. in the Cobb Cole Center located at 149 South Ridgewood, Daytona Beach, Florida 32114.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meeting may be continued in progress without additional notice to a time, date and location stated on the record.

A copy of the agenda for each meeting may be obtained at the offices of the District Manager, Fishkind & Associates, Inc., located at 12051 Corporate Boulevard, Orlando, Florida 32817, (407) 382-3255 during normal business hours. There may be occasions when staff or Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 382-3256 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

Any person who decides to appeal any action taken at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
L2316666 Jan.25, 2019 1t

CBL / BM Port Orange West
COMMUNITY DEVELOPMENT DISTRICT

Funding Request 111
02/22/19

Payee	Invoice #	General Fund FY19
Brian P. Fredley		
Supervisor Fees for 02/08/19 Mtg	2019-0208	$200.00
Daytona News-Journal		
Acct. 1008792; Mtg Sched 02/01/19	i02317536-02012019	$256.94
Fishkind & Assoc.		
Feb. 2019: Mgmt Fee & Reimb	24184	$2,158.33
Kristina Circelli		
Supervisor Fees for 02/08/19 Mtg	2019-0208	$200.00
R. Sans Lassiter		
Supervisor Fees for 02/08/19 Mtg	2019-0208	$200.00
	Subtotal	$3,015.27

CHECK AMOUNT REQUESTED **$3,015.27**

Secretary / Assistant Secretary

Chairman / Vice Chairman

Please make check payable to:
CBL/BM Port Orange West CDD
c/o Fishkind Assoc.
12051 Corporate Blvd.
Orlando, FL 32817

CBL/BM PORT ORANGE WEST
COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: 2/8/19

($200.00 per Meeting - Sans, Brian & Kristina)

Board Members:	**Present**	**Absent**	**Fee**
Sans Lassiter	x		$ 200.00
Brian P. Fredley	x		$ 200.00
Renee Milza	x		$ -
Kristina Circelli	x		$ 200.00
Total:			$ 600.00

FR 111
2/8/19
001-051-1-13-01

The Daytona Beach
News-Journal

Daytona Beach News-Journal
The Sunday News-Journal
Southeast Volusia Edition
West Volusia Edition
News-Journal Focus
Flagler/Palm Coast News-Tribune
Volusia Review

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	2/3/2019	
Customer Account #	Total Amount Due	
1008792	$256.94	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02317536-02012019

Advertising Invoice

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

FR 111
2/1/19
001-051-3-48.01

CBL/BM PORT ORG W COMM
COMMUNITY DEV DIST
ATTN ACCTS PAYABLE
12051 CORPORATE BLVD
ORLANDO, FL 32817

Amount Paid : $ _____ . _____ **Check # :** _____ **Amount to Pay : $256.94**

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Start Date	Ad# - Trans#	Pub	Description	P. O. Number	Times	Size/Charge	Amount
2/1/2019	0002317536	NJ	CBL 2019 MEETING SCHEDULE	SONALI PATIL	1	1.00 x 58Lines	$256.94

Amount to Pay : $256.94

The Daytona Beach
News-Journal

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	2/3/2019	
Customer Account #	Total Amount Due	
1008792	$256.94	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02317536-02012019

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

THANK YOU FOR YOUR BUSINESS
TERMS: NET DUE UPON RECEIPT

THIS IS A COURTESY CHARGE - DOES NOT ESTABLISH CREDIT ~~ LATE PAYMENT MAY PREVENT ACCEPTANCE OF FUTURE ADVERTISING

The Daytona Beach News-Journal

Daytona Beach News-Journal
The Sunday News-Journal
Southeast Volusia Edition
West Volusia Edition
News-Journal Focus
Flagler/Palm Coast News-Tribune
Volusia Review

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	2/3/2019	
Customer Account #	Total Amount Due	
1008792	$256.94	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02317536-02012019

Advertising Invoice

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

CBL/BM PORT ORG W COMM
COMMUNITY DEV DIST
ATTN ACCTS PAYABLE
12051 CORPORATE BLVD
ORLANDO, FL 32817

Amount Paid : $ _____ . _____ **Check # :** _____ **Amount to Pay : $256.94**

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Start Date	Ad# - Trans#	Pub	Description	P. O. Number	Times	Size/Charge	Amount
2/1/2019	0002317536	NJ	CBL 2019 MEETING SCHEDULE	SONALI PATIL	1	1.00 x 58Lines	$256.94

Amount to Pay : $256.94

The Daytona Beach News-Journal

Daytona News-Journal
P O Box 919423
Orlando, FL 32891-9423
Phone (866)470-7133

Advertiser / Client Name	Billing Date	
CBL/BM PORT ORG W COMM	2/3/2019	
Customer Account #	Total Amount Due	
1008792	$256.94	
Customer Type	Terms of Payment	Page
Legal	Upon Receipt	1

Invoice Number : I02317536-02012019

THANK YOU FOR YOUR BUSINESS
TERMS: NET DUE UPON RECEIPT

THIS IS A COURTESY CHARGE - DOES NOT ESTABLISH CREDIT ~~ LATE PAYMENT MAY PREVENT ACCEPTANCE OF FUTURE ADVERTISING

THE NEWS-JOURNAL

Published Daily and Sunday
Daytona Beach, Volusia County, Florida

State of Florida,
County of Volusia

Before the undersigned authority personally appeared

Irene Zucker

who, on oath says that she is .....

LEGAL COORDINATOR

of The News-Journal, a daily and Sunday newspaper, published at Daytona Beach in Volusia County, Florida; the attached copy of advertisement, being a .....

MEETING SCHEDULE

L 2317536

in the Court,
was published in said newspaper in the issues.....

FEBRUARY 1, 2019

Affiant further says that The News-Journal is a newspaper published at Daytona Beach, in said Volusia County, Florida, and that the said newspaper has heretofore been continuously published in said Volusia County, Florida, each day and Sunday and has been entered as second-class mail matter at the post office in Daytona Beach, in said Volusia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

.....Irene Zucker.....

Sworn to and subscribed before me

This 1ST of **FEBRUARY**

A.D. 2019

Cynthia Anderson

49D

CYNTHIA ANDERSON
State of Florida-Notary Public
Commission # GG 155574
My Commission Expires
October 29, 2021

Notice of Meeting Schedule
CBL/BM Port Orange West
Community Development District

As required by Chapters 189 and 190 of the Florida Statutes, notice is hereby given that the Board of Supervisors of the CBL/BM Port Orange West Community Development District plans to hold its regular meetings for its 2019 fiscal year at the Cobb Cole Center, 149 South Ridgewood, Daytona Beach, Florida 32114 at 9:00 a.m. on the following dates:

March 22, 2019
May 24, 2019
August 23, 2019

The meetings will be open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued in progress without additional notice to a time, date and location stated on the record.

A copy of the agenda for each meeting may be obtained at the offices of the District Manager, Fishkind & Associates, Inc., located at 12051 Corporate Boulevard, Orlando, Florida 32817, (407) 382-3256 during normal business hours. Board Meetings may be cancelled due to a lack of quorum or agenda items. Please contact the District Office for confirmation that a particular meeting will be held. There may be occasions when staff or Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 382-3256 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

Any person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
L2317536 Feb. 1, 2019 1t

Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

FISHKIND
& ASSOCIATES

CBL/BM Port Orange West CDD
12051 Corporate Blvd.
Orlando, FL 32817

FR111
2/12/19

Invoice

Invoice #:	24184
2/12/2019	

File: CBL&BMPortOrangeDM
District Management

Services:	Amount
District Management Fee: Feb 2019 001-051-3-31-02	2,083.33
Website Fee 001-051-3-49-11	75.00

Please include the invoice number on your remittance and submit to:
Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817
Ph: 407-382-3256
Fax: 407-382-3254
www.fishkind.com

Balance Due $2,158.33

RECEIVED FEB 14 2019

CBL/BM PORT ORANGE WEST
COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: 2/8/19

($200.00 per Meeting - Sans, Brian & Kristina)

Board Members:	**Present**	**Absent**	**Fee**
Sans Lassiter	x		$ 200.00
Brian P. Fredley	x		$ 200.00
Renee Milza	x		$ -
Kristina Circelli	x		$ 200.00
Total:			$ 600.00

FR 111
2/8/19
001-051-1-13-01

CBL/BM PORT ORANGE WEST
COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: 2/8/19

($200.00 per Meeting - Sans, Brian & Kristina)

Board Members:	Present	Absent	Fee
Sans Lassiter	x		$ 200.00
Brian P. Fredley	x		$ 200.00
Renee Milza	x		$ -
Kristina Circelli	x		$ 200.00
Total:			$ 600.00

FR 111
2/8/19
001-051-1-13-01

CBL / BM Port Orange West
COMMUNITY DEVELOPMENT DISTRICT

Funding Request 112
03/15/19

Payee	Invoice		General Fund FY19
Cobb Cole			
Feb. 2019: Legal Svcs thru 02/28/19	152929	$	134.00
Fishkind & Assoc.			
Jan. 2019: Reimb	24335	$	3.62
Feb. 2019: Reimb	24335	$	4.95
	TOTAL	$	142.57
	CHECK AMOUNT REQUESTED	**$**	**142.57**

Secretary / Asst. Secretary

Chair / Vice Chairman

Please make check payable to:
CBL/BM Port Orange West CDD
12051 Corporate Blvd.
Orlando, FL 32817

Cobb Cole

Post Office Box 2491
Daytona Beach, FL 32115
(386) 255-8171
Fax (386) 258-5068
Tax ID No. 59-3415054
www.CobbCole.com

CBL/BM Port Orange West CDD
c/o Fishkind & Associates
12051 Corporate Boulevard
Orlando, FL 32817

FR112
2/28/19
001-051-3-31-08

March 12, 2019
Invoice Number 152929

CLIENT: 041616 - CBL/BM Port Orange West CDD
MATTER: 001 - Community Development District

The enclosed bill is for services rendered for the period ending February 28, 2019
The breakdown of this bill by matter is as follows:

Matter	Services	Disbursements	Total
001 - Community Development District	134.00	0.00	134.00
Total for Services and Disbursements			**$134.00**

Please take notice that all services and expenses charged by Cobb Cole after January 1, 2019 unpaid after 60 days from invoice date shall be subject to a financing charge of one and one-half percent (1 ½%) per month, or eighteen percent (18%) per annum.

Client Ref: 041616 - 001 March 12, 2019
Invoice Number 152929 **Page 1**

Re: 001 Community Development District

Legal Services

Date		Services	Hours	
02/08/19	MAW	Prepared for and attended (telephonically) board of supervisor's meeting.	0.40	
Total for Services			**0.40**	**$134.00**

Total for Services and Disbursements **$134.00**

Please return this page with remittance

to
Cobb Cole
Post Office Box 2491
Daytona Beach, FL 32115

Invoice Number	152929
Bill Date:	March 12, 2019
Client Code:	041616
Client Name:	CBL/BM Port Orange West CDD
Matter Code:	001
Matter Name:	Community Development District

Total for Services and Disbursements **$134.00**

Amount enclosed: _____

Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

FISHKIND
& ASSOCIATES

CBL/BM Port Orange West CDD
12051 Corporate Blvd.
Orlando, FL 32817

FR112
3/11/19

Invoice

Invoice #:	24335
3/11/2019	

File: CBL&BMPortOrangeDM
District Management

Services:	Amount
Postage 001-051-3-42-01 01/2019	3.62
Conference Calls 001-051-3-41-01 02/2019	4.95

Please include the invoice number on your remittance and submit to:
Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817
Ph: 407-382-3256
Fax: 407-382-3254
www.fishkind.com

Balance Due $8.57

RECEIVED MAR 14 2019

pitney bowes

Account Summary Report

Date Range: Jan 1, 2019 to Jan 31, 2019

Meter Group: All Meters

Meter 1W00 - 1376538 OLD at ORLANDO, FL

Meter 4W00 - 0347354 at ORLANDO, FL

Meter Details

Location	Meter Name	Serial Number	PbP Account Number
ORLANDO, FL	4W00 - 0347354	0347354	24978470
ORLANDO, FL	1W00 - 1376538 OLD	1376538	24978470

Account Summary

Account	Sub Account	Pieces	Total Charged
CBL BM Port Orange West		6	$3.620
	Grand Total		$3.620

Jane G. 18

invoice

INVOICE NUMBER	27299317
INVOICE DATE	02/26/2019
ACCOUNT NO.	85735742
DUE DATE	03/28/2019
TAX ID	58-2421656
AMOUNT DUE	USD$577.17

MODERATOR 84618295 - Jane Gaarlandt (continued) **LOCATION**

BILLING REF# 1 **BILLING REF# 2** **BILLING REF# 3**

BILLING REF# 4

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE / NAME / ANI	TIME	SERVICE	ACCESSTYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
		02/14/2019	8636197103	10:57AM - 11:56AM	GLOBALMEET® AUDIO	TOLLFREE	1	59	0.00/MIN	0.00	0.00	
		02/14/2019	8132541763	10:58AM - 11:32AM	GLOBALMEET® AUDIO	TOLLFREE	1	34	0.00/MIN	0.00	0.00	
		02/14/2019	8136217841	11:27AM - 11:32AM	GLOBALMEET® AUDIO	TOLLFREE	1	5	0.00/MIN	0.00	0.00	
		02/14/2019	19043866655	11:27AM - 11:56AM	GLOBALMEET® AUDIO	TOLLFREE	1	29	0.00/MIN	0.00	0.00	0.00
124777511	Holy Hill	02/20/2019	4073823256	9:55AM - 9:58AM	GLOBALMEET® AUDIO	TOLL FREE	1	3	0.00/MIN	0.00	0.00	0.00
124777511		02/20/2019	8132541763	9:58AM - 10:40AM	GLOBALMEET® AUDIO	TOLLFREE	1	42	0.00/MIN	0.00	0.00	
		02/20/2019	4073823256	9:58AM - 10:24AM	GLOBALMEET® AUDIO	TOLLFREE	1	26	0.00/MIN	0.00	0.00	
		02/20/2019	8633243698	9:59AM - 10:40AM	GLOBALMEET® AUDIO	TOLL FREE	1	41	0.00/MIN	0.00	0.00	
		02/20/2019	14072745193	10:03AM - 10:19AM	GLOBALMEET® AUDIO	TOLL FREE	1	16	0.00/MIN	0.00	0.00	
		02/20/2019	18636620018	10:06AM - 10:41AM	GLOBALMEET® AUDIO	TOLLFREE	1	35	0.00/MIN	0.00	0.00	0.00
124777511		02/20/2019	18636620018	10:57AM - 11:00AM	GLOBALMEET® AUDIO	TOLLFREE	1	3	0.00/MIN	0.00	0.00	0.00
124777511		02/20/2019	18636620018	11:02AM - 11:05AM	GLOBALMEET® AUDIO	TOLL FREE	1	3	0.00/MIN	0.00	0.00	0.00

MODERATOR 84618295 - Jane Gaarlandt **LOCATION**

BILLING REF# 1 **BILLING REF# 2** **BILLING REF# 3**

BILLING REF# 4

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE / NAME / ANI	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
124777511		02/05/2019	13219477777	3:25PM - 3:42PM	GLOBALMEET® AUDIO	TOLLFREE	1	17	0.00/MIN	0.00	0.00	0.00
124777511		02/05/2019	4073823256	3:43PM - 4:54PM	GLOBALMEET® AUDIO	TOLLFREE	1	71	0.00/MIN	0.00	0.00	
		02/05/2019	19548012722	3:44PM - 4:54PM	GLOBALMEET® AUDIO	TOLL FREE	1	70	0.00/MIN	0.00	0.00	
		02/05/2019	4072562503	3:44PM - 4:29PM	GLOBALMEET® AUDIO	TOLLFREE	1	45	0.00/MIN	0.00	0.00	0.00
124777511		02/07/2019	8136217841	10:59AM - 11:40AM	GLOBALMEET® AUDIO	TOLL FREE	1	41	0.00/MIN	0.00	0.00	
	WAUWATOSA EAST	02/07/2019	4073823256	10:59AM - 11:40AM	GLOBALMEET® AUDIO	TOLLFREE	1	41	0.00/MIN	0.00	0.00	
		02/07/2019	4073752698	11:00AM - 11:40AM	GLOBALMEET® AUDIO	TOLLFREE	1	40	0.00/MIN	0.00	0.00	0.00
124777511		02/07/2019	8136217841	1:54PM - 2:28PM	GLOBALMEET® AUDIO	TOLLFREE	1	34	0.00/MIN	0.00	0.00	
	WAUWATOSA WEST	02/07/2019	18504252331	1:56PM - 2:28PM	GLOBALMEET® AUDIO	TOLLFREE	1	32	0.00/MIN	0.00	0.00	
		02/07/2019	8132049075	1:56PM - 2:28PM	GLOBALMEET® AUDIO	TOLL FREE	1	32	0.00/MIN	0.00	0.00	
		02/07/2019	17703789695	1:57PM - 2:28PM	GLOBALMEET® AUDIO	TOLLFREE	1	31	0.00/MIN	0.00	0.00	
		02/07/2019	4073823256	2:14PM - 2:28PM	GLOBALMEET® AUDIO	TOLLFREE	1	14	0.00/MIN	0.00	0.00	0.00
124777511	Sixth	02/08/2019	13867367700	8:59AM - 9:16AM	GLOBALMEET® AUDIO	TOLL FREE	1	17	0.00/MIN	0.00	0.00	
		02/08/2019	14073752698	9:00AM - 9:29AM	GLOBALMEET® AUDIO	TOLLFREE	1	29	0.00/MIN	0.00	0.00	4.95
		02/08/2019	13863169833	9:13AM - 9:29AM	GLOBALMEET® AUDIO	TOLL FREE	1	16	0.00/MIN	0.00	0.00	0.00
124777511		02/08/2019	14073752698	10:56AM - 11:13AM	GLOBALMEET® AUDIO	TOLL FREE	1	17	0.00/MIN	0.00	0.00	
		02/08/2019	13862129206	10:58AM - 11:13AM	GLOBALMEET® AUDIO	TOLL FREE	1	15	0.00/MIN	0.00	0.00	0.00
124777511		02/14/2019	4073823256	10:44AM - 11:24AM	GLOBALMEET® AUDIO	TOLLFREE	1	40	0.00/MIN	0.00	0.00	

Towne Park

CBL / BM Port Orange West
COMMUNITY DEVELOPMENT DISTRICT

Funding Request 113
04/15/19

Payee	Invoice	General Fund FY19
PFM Group Consulting		
Mar. 2019: Mgmt Fee & Reimb	24440	$ 2,158.33
Apr. 2019: Mgmt Fee & Reimb	DM-04-2019-0009	$ 2,158.33
	TOTAL	$ 4,316.66
	CHECK AMOUNT REQUESTED	**$ 4,316.66**

Secretary / Asst. Secretary

Chair / Vice Chairman

Please make check payable to:
CBL/BM Port Orange West CDD
12051 Corporate Blvd.
Orlando, FL 32817

pfm

Date	Invoice Number
April 17, 2019	DM-04-2019-0009
Payment Terms	Due Date
Upon Receipt	April 17, 2019

RECEIVED
APR 18 2019

Bill To:

CBL/BM Port Orange District Management
c/o PFM Group Consulting District Accounting Department
12051 Corporate Blvd
Orlando, FL 32817
United States of America

Company Address:

1735 Market Street
43rd Floor
Philadelphia, PA 19103
+1 (215) 567-6100

Federal Tax ID: 81-1642478

Remittance Options:

Via ACH (preferred):
PFM Group Consulting LLC
Bank Name:M&T Bank
ACH# (ACH): 031302955
Account #: 9865883822

Via Wire:
Bank Name:M&T Bank
ABA# (Wire): 022000046
Account #: 9865883822

Via Mail:
PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

District Management Fee: April 2019	$2,083.33
Website Fee	~~$125.00~~ 75.00
Total Amount Due	**$2,158.33**

RECEIVED APR 18 2019

pfm

Date	Invoice Number
March 14, 2019	24440
Payment Terms	**Due Date**
Upon Receipt	March 14, 2019

Bill To:
CBL/BM Port Orange West CDD

12051 Corporate Blvd.
Orlando, FL 32817
United States of America

RECEIVED
MAR 15 2019

Company Address:
1735 Market Street
43rd Floor
Philadelphia, PA 19103
+1 (215) 567-6100

Federal Tax ID: 81-1642478

Remittance Options:

Via ACH (preferred):
PFM Group Consulting LLC
Bank Name:M&T Bank
ACH# (ACH): 031302955
Account #: 9865883822

Via Wire:
Bank Name:M&T Bank
ABA# (Wire): 022000046
Account #: 9865883822

Via Mail:
PFM Group Consulting LLC
PO Box 65126
Baltimore, MD 21264-5126
United States of America

District Management Fee: March 2019	001-051-3-31-02	2,083.33
Website Fee	001-051-3-49-11	75.00

Balance Due **$2,158.33**

RECEIVED MAR 15 2019

CBL/BM PORT ORANGE WEST COMMUNITY DEVELOPMENT DISTRICT

District's Financial Position

CBL / BM Port Orange West CDD
Statement of Financial Position
As of 04/30/19

	General Fund
Assets	
Current Assets	
General Checking Account	$3,421.27
Accounts Receivable - Due from Developer	4,316.66
Total Current Assets	$7,737.93
Total Assets	$7,737.93
Liabilities and Net Assets	
Current Liabilities	
Accounts Payable	$4,316.66
Total Current Liabilities	$4,316.66
Total Liabilities	$4,316.66
Net Assets	
Net Assets, Unrestricted	$4,177.34
Net Assets, General Government	(756.07)
Total Net Assets	$3,421.27
Total Liabilities and Net Assets	$7,737.93

CBL / BM Port Orange West CDD
Statement of Activities
As of 04/30/19

	General Fund
Revenues	
Developer Contributions	$23,191.87
Total Revenues	$23,191.87
Expenses	
Supervisor Fees	$600.00
Management	14,583.31
District Counsel	196.50
Audit	1,950.00
Telephone/Conference Calls	4.95
Postage & Shipping	12.16
Legal Advertising	472.58
Miscellaneous	178.37
Web Site Maintenance	525.00
Dues, Licenses, and Fees	175.00
General Insurance	4,494.00
Total Expenses	$23,191.87
Other Revenues (Expenses) & Gains (Losses)	
Total Other Revenues (Expenses) & Gains (Losses)	$0.00
Change In Net Assets	$0.00
Net Assets At Beginning Of Year	$3,421.27
Net Assets At End Of Year	$3,421.27

CBL / BM Port Orange West CDD
Budget to Actual
For the month ending 04/30/19

	YTD Actual	YTD Budget	YTD Variance	FY 2019 Adopted Budget	FY 2020 Proposed Budget
Revenues					
Developer Contributions	$23,191.87	$40,696.25	$(17,504.38)	$69,765.00	$71,465.00
Net Revenues	**$23,191.87**	**$40,696.25**	**$(17,504.38)**	**$69,765.00**	**$71,465.00**
General & Administrative Expenses					
Supervisor Fees	$600.00	$1,633.33	$(1,033.33)	$2,800.00	$2,400.00
Management	14,583.31	14,583.33	(0.02)	25,000.00	25,000.00
Engineering	0.00	2,916.67	(2,916.67)	5,000.00	5,000.00
District Counsel	196.50	14,583.33	(14,386.83)	25,000.00	25,000.00
Audit	1,950.00	1,750.00	200.00	3,000.00	3,500.00
Travel and Per Diem	0.00	29.17	(29.17)	50.00	50.00
Telephone/Conference Calls	4.95	14.58	(9.63)	25.00	25.00
Postage & Shipping	12.16	58.33	(46.17)	100.00	100.00
Copies	0.00	154.58	(154.58)	265.00	265.00
Legal Advertising	472.58	1,545.83	(1,073.25)	2,650.00	2,650.00
Bank Fees	0.00	116.67	(116.67)	200.00	0.00
Contingency	178.37	58.33	120.04	100.00	250.00
Web Site Maintenance	525.00	525.00	0.00	900.00	2,400.00
Dues, Licenses, and Fees	175.00	102.08	72.92	175.00	175.00
General Insurance	4,494.00	2,625.00	1,869.00	4,500.00	4,650.00
Total General & Administrative Expenses	**$23,191.87**	**$40,696.25**	**$(17,504.38)**	**$69,765.00**	**$71,465.00**
Total Expenses	**$23,191.87**	**$40,696.25**	**$(17,504.38)**	**$69,765.00**	**$71,465.00**
Net Income (Loss)	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**